

Head Start of Washington County Policy Council Meeting Minutes

Date: May 12, 2025

Council Members Present: Aleasa Price, Mariah Ford, Markia DiPietro, Shirley Thorne, Tamara Lloyd Owens, & Elizabeth Howe

Council Members Absent: Cassandra Siegelstein

HSWC Staff Present: Vicki Robinson, Alicia Carter, Erica Parrotte, Laura Harbaugh, Linda Blontz, & Rhonda Smith

Subject	Discussion	Action
<u>Call to Order</u>	The meeting was called to order at 6:00pm.	
<u>Roll Call/Quorum</u>	Aleasa welcomed everyone and Alicia took roll call. A quorum was met.	
<u>Review of Minutes</u>	The March minutes were reviewed.	Motion to approve March minutes made by Markia. Seconded by Shirley. No discussion. All in favor. None opposed. Motion passed.
<u>Treasurer's Report March/April</u>	The March and April Treasurer's Reports were reviewed.	Motion to approve the March Treasurer's Report made by Tamara. Seconded by Markia. No discussion. All in favor. None opposed. Motion passed.
<u>Director's Update Monthly Report</u>	Vicki shared the Monthly Report through the end of March. We remained fully enrolled and there was no change in over-income numbers. Drops and withdrawals were minimal. The waitlist continued to grow. Re-enrollments for next year began. Homeless numbers increased slightly. Attendance has been steadily improving. Volunteer hours remained steady.	Motion to approve the Monthly Report made by Elizabeth. Seconded by Shirley. No discussion. All in favor. None opposed. Motion passed.
<u>Finance Report</u>	Rhonda reviewed the finance report through the end of March. Our CCS revenue was down a little from this point last year due to a change in how the state of MD is reimbursing us. Utilities were up a little bit. Vehicle maintenance was up a little as well. In-Kind is only about .2% below our budgeted amount.	Motion to approve the Finance Report made by Markia. Seconded by Shirley. No discussion. All in favor. None opposed. Motion passed.

