



HEAD START POSITION ANNOUNCEMENT

POSITION TITLE: Classroom Resource Assistant

LOCATION: Noland Center

HOURS/ SHIFT:

- 25 hours per week 42 weeks per year
- Monday through Friday
- 10am to 3pm

SALARY RANGE:

High School Diploma \$15.35 / HR

Senior Staff Status \$15.61 / HR

Several entry level courses in Early Childhood Education may qualify as Senior Staff.

CDA \$15.86 / HR

2-year degree \$16.12 / HR

QUALIFICATIONS:

Minimum qualification – High School diploma or equivalent. Prefer High School diploma or equivalent **and** senior staff status; one-year experience working in a classroom setting with children.

RESPONSIBILITIES:

Responsible for assisting in all aspects of classroom operation. Main duties include: greeting parents and children, gathering supplies/materials for the day, setting up activities, assisting with toileting children, assisting with lunchtime, planning, preparing children for departure, preparing room for next day, supervising children indoors and outdoors, teaching concepts/skills per Head Start Performance Standards.

Internal / External Posting
Application Deadline: Open Until Filled

Submit application and resume to:
Human Resources
Head Start of Washington County, Inc.
325 W. Memorial Blvd., Hagerstown, MD 21740
Equal Opportunity Employer